



# Overview and Scrutiny Our Manchester VCS Fund Task and Finish Group

Date: Thursday, 3 January 2019

Time: 10.00 am

Venue: Council Antechamber - Level 2, Town Hall Extension

Everyone is welcome to attend this Task and Finish Group meeting.

## **Access to the Council Antechamber**

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

## **Membership**

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**Councillors** – Andrews, Clay, M Dar, Kirkpatrick, Rawlins (Chair) and Russell

## Agenda

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1. **Minutes** 5 - 10  
To approve as a correct record the minutes of the meeting held on 27 September 2018.
2. **[10.05 – 10.10] Recap of Previous Meetings**  
Oral Report of the Programme Lead (Our Manchester Funds)  
  
To review the two previous meetings of the Task and Finish Group.
3. **[10.10 – 10.20] Our Manchester Voluntary and Community Sector (VCS) Decision Making and Communications** 11 - 12  
  
To consider the decision making and communication processes relating to the Our Manchester VCS Fund. To include the Our Manchester VCS Fund Decision Making Flow Diagram.
4. **[10.20 – 11.05] Improving Communications with Members** 13 - 98  
  
To consider how communication with Members could be improved, including how local intelligence could be obtained at an earlier stage in the process and how better quality information could be provided to Members. To include the Co-design of the Grant Programmes Policy, the Our Manchester VCS Grants Programme booklet and examples of the Our Manchester VCS Fund newsletter and Twitter feed.
5. **[11.05 – 11.20] Draft VCS Infrastructure Recommendations - to follow**
6. **[11.20 – 11.45] Final Recommendations**  
  
To agree the Task and Finish Group's final recommendations.
7. **[11.45 – 11.55] Terms of Reference and Work Programme** 99 - 102  
Report of the Governance and Scrutiny Support Unit  
  
To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary. To consider whether the three substantive meetings that the Task and Finish Group has had have been sufficient to meet the Group's objectives, or whether further meetings are necessary.

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

Rachel McKeon  
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Email: [rachel.mckeon@manchester.gov.uk](mailto:rachel.mckeon@manchester.gov.uk)

This agenda was issued on **Friday, 28 December 2018** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension, Manchester M60 2LA